

**Bahagian A: Maklumat Diri Pelajar**

***Part A: Student’s Details***

|  |  |
| --- | --- |
| **Nama** *(Name)* |  |
| **No. Matric**  *(Matric Number)* |  |

**Bahagian B: Cadangan Penambahbaikan**

***Part B: Suggestion of improvement***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NO** | **ITEM** | **APPROVAL** | | **REMARKS** |
| Correct | Incorrect |
| 1 | Blank paper |  |  |  |
| 2 | Author’s Declaration |  |  | Justify the paragraph  No need to use UPPER CASE for Name, program, title  Academic session is the student intake |
| 3 | Supervisor’s Declaration |  |  | Use We because you have two supervisors  No need to use UPPER CASE for title |
| 4 | Declaration of Cooperation |  |  | Not applicable |
| 5 | Certification of Examination |  |  | No need to use UPPER CASE for date and title |
| 6 | Declaration of Courses |  |  | Not applicable |
| 7 | Title Page |  |  | Date submission of hardcopy, June 2023 |
| 8 | Dedication |  |  | Use format in guideline |
| 9 | Acknowledgement |  |  | No indent for the first paragraph |
| 10 | Abstract |  |  |  |
| 11 | Abstrak (Bahasa Melayu) |  |  |  |
| 12 | Table of Contents |  |  |  |
| 13 | List of Tables |  |  | No need to bold the numbers of table in the list |
| 14 | List of Figures |  |  | No need to bold the numbers of figure in the list |
| 15 | List of Symbols/Abbreviations |  |  |  |
| 16 | List of Appendices |  |  | Check the allignment |
| 17 | Body/Text |  |  |  |
| 18 | References |  |  | Make sure reference in the text listed in the list of reference and vice versa  Standardize the writing of the name of journal/books/proceding (UPPERCASE/sentence case/lower case). As well as for doi with http or without http etc  Standardize name of journal, in full or abbreviate and the format for volume either italic or not  Check the Spacing and justify the paragraph  Example:  Ramler, R., Weippl, E., Winterer, M., Schwinger, W., & Altmann, J. (2002). A Quality - Driven Approach to Web Testing. International Proceedings of Ibero - American Conference on Web Engineering , 81 – 95. Rao, |
| 19 | Appendices |  |  |  |
| 20 | List of Publications |  |  |  |
| 21 | Figures in text |  |  |  |
| 22 | Table in Text |  |  |  |
| 23 | Margin |  |  |  |
| 24 | Spacing |  |  |  |
| 25 | Paragraph |  |  |  |
| 26 | Page number |  |  |  |
| 27 | Front page |  |  |  |
| 28 | Spine |  |  |  |

Others: -

Please review all and refer to guideline.

Review by,

Ts Dr Norazah Mohammad Nawawi

Deputy Dean (Academic)

Centre for Graduate Studies

Universiti Selangor