

| **No.** | **Activities** | **Start Date** | **End Date** | **Duration** |
| --- | --- | --- | --- | --- |
| **1** | **Senate Meeting**  | **November 17, 2022** | **November 17, 2022** | 1 day |
| **2** | **Announcement of Final Examination Results** **(Via  – *http://studentportal.unisel.edu.my)*** | **November 18, 2022** | **November 18, 2022** | 1 day |
| **3** | **Semester Registration for Returning Students (*i-Daftar*)** **(Via  –** [***http://studentportal.unisel.edu.my***](http://studentportal.unisel.edu.my)***)***  | **November 20, 2022** | **November 24, 2022** | 5 days |
| **4** | **Semester Registration for Returning Students (*i-Daftar*)** **(Via  –** [***http://studentportal.unisel.edu.my***](http://studentportal.unisel.edu.my)***) \*POSTGRADUTE ONLY\****  | **November 20, 2022** | **December 6. 2022** | 17 days |
| **5** | **Appeal for Special Examination** **(Only for FINAL SEMESTER students. Forms can be obtained from the faculty)** | **November 21, 2022** | **November 22, 2022** | 2 working days |
| **6** | **Academic Appeals Committee Meeting** | **November 17, 2022** | **November 17, 2022** | 1 day |
| **7** | **Result Notification of Appeals to Continue Study** | **November 21, 2022** | **November 23, 2022** | 3 working days |
| **8** | **Programme Change** | **November 24,** **2022** | **November30, 2022** | 5 days |
| **9** | **Add & Drop Course** | **November 25, 2022** | **November 29, 2022** | 5 days |
| **10** | **Printing and Reviewing of Course Registration Slip** | **November 30, 2022** | **March 3, 2023** | 14 weeks |
| **11** | **Course Exemption/Credit Transfer**  | **November 21, 2022** | **January 27, 2023** | 10 weeks |
| **12** | **Special Examination** **(Special Examination Timetable can be viewed at  *http://studentportal.unisel.edu.my* )** | **November 24, 2022** | **November 30, 2022** | 5 working days |
| **13** | **Rechecking of Final Examination Answer Script** | **November 21, 2022** | **November 25, 2022** | 5 days |
| **14** | **Submission of Status Change (COMPLETED)** | **November 24, 2022** | **January 05, 2023** | 6 weeks |
| **15** | **Change Course Group** |  **November 30, 2022** | **December 23, 2022** | 4 weeks |
| **16** | **Defer with Processing Fee** | **November 24, 2022** | **January 26,****2023** | 9 weeks |
| **17** | **Absent (allow to register with penalty with RM50 and an additional RM20 for each subsequent day) *\*POSTGRADUTE ONLY\****  | **December 7, 2022** | **December 21, 2022** | 2 weeks |
| **18** | **Terminated *\*POSTGRADUTE ONLY\****  | **December 22, 2022** | **January 12, 2023** | 3 weeks |
| **19** | **Drop Course with Pro-Rate Tuition Fee** | **November 29, 2022** | **March 3, 2022** | 14 weeks |
| **20** | **Verification Letter for EPF Application** | **November 24,** **2022** | **February 5, 2023** | 10 weeks |
| **21** | **Payment of Tuition Fees** | **November 24,** **2022** | **February 19, 2023** | 12 weeks |
| **22** | **Printing of Examination Slip** | **February 20, 2023** | **March 3, 2023** | 2 weeks |
| **23** | **Final Examination** | **March 6, 2023** | **March 24, 2023** | 2 weeks |
| **24** | **e-Course Teaching Evaluation**  | **February 6, 2023** | **March 24, 2023** | 7 weeks |

**Notes:**

* Schedule of Academic Administration Activities has been endorsed by the Senate Meeting on 17 November 2022.
* This Schedule of Academic Administration Activities is subject to change (if any) which will be notified by the university.