

FAKULTI PENDIDIKAN DAN SAINS SOSIAL

NAMA :

ALAMAT :

NO. MATRIK :

TEMPAT
PRACTICUM :

KETUA PROGRAM DOCTOR OF EDUCATION (EdD.)

Sukacita saya memilih Elektif Komponen I (Orientasi IPT) untuk menyempurnakan EPE7020 (INTERNSHIP). Empat bidang atau pengkhususan dan dua kursus dalaman (Staff Development Programme) yang saya pilih dan akan dilaksanakan adalah seperti berikut:

- Bahagian Sumber Manusia
- Bahagian Hal Ehwal Pelajar
- Bahagian Peperiksaan
- Bahagian Perancangan dan Penyelidikan
- Dua (2) Kursus Dalaman (Staff Development Programme) yang dilaksanakan semasa menjalani Amali.

Latihan Amali (EPE7020 INTERNSHIP) ini tertakluk pada Butiran Peraturan (Lampiran1) yang diberikan kepada saya. Saya sudah membaca dan faham semua perkara yang dinyatakan dalam Lampiran 1 ini dan bersedia mematuhi peraturan ini.

Tandatangan :

Tarikh :

Salinan :

FAKULTI PENDIDIKAN DAN SAINS SOSIAL

EPE7020 INTERNSHIP SUPERVISOR'S EVALUATION ON THE STUDENT

Name of Student :
I.C. Number :
Period of Internship :
Name of Supervisor :
(Designation) :

This is a supervisor's evaluation on the student completing an internship. The purpose of the evaluation is to determine the degree of achievement of the said student throughout the specified period of internship. The evaluation is also to enable the programme leader to spot the strengths and weaknesses of a particular student through the activities of the internship.

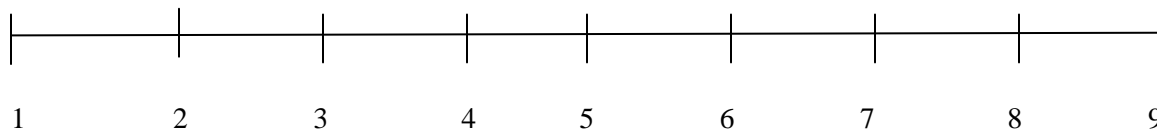
Therefore, supervisors are kindly requested to evaluate internship with sincerity and honesty for the benefit of the organizing programme, the particular student and potential employers. It is indeed very useful and the supervisors' role in this exercise is very much appreciated.

Using a nine-point scale, 1 (extreme negative); 5 (average); and 9 (extreme positive) evaluate the student based on the elements / items mentioned below.

**Extreme
Negative**

Average

**Extreme
Positive**



Example :

(i) **Motivation** : 1 (indicates very low motivation)
6 (indicates slightly above average)
(ii) **Confidence** : 9 (indicates very high confidence)
2 (indicates rather low in confidence)

Elements / Items

The Rating

- 1. Diligence
(focus / determine to completing the work). _____
- 2. Punctuality
(committed to the specified working hours). _____
- 3. Interest towards work
(reactive / proactive). _____
- 4. Efficiency
(concerns with the manner in doing things). _____
- 5. Quality of work
(produce good work within the specified time). _____
- 6. Communication
(able to and willing to discuss work with colleagues). _____
- 7. Able to work independently
(does not depend on superior or others to perform task). _____
- 8. Commitment
(dedicated to completing the work efficiently). _____
- 9. Open – minded
(willingness to work and accept opinions of others). _____
- 10. Discipline (adhere to rules and regulations). _____

General Comment (if any)

Signature of Supervisor
Date: